

# Course Performance

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In order to evaluate student learning, grades are assigned by faculty to individual students that indicate achievement of course objectives. Student behaviors such as class attendance, class participation, completion of all assignments and achievement of passing marks on all graded activities are the foundation for success of the student.

## Syllabus and Course Procedures

The course syllabus is the student guide to the course. Students should receive a syllabus at the beginning of each course that describes the course content, policies within the course, procedures that govern the delivery of the course, the learning outcomes and the grading system used.

Syllabi for courses that are fully online with no set meeting times (asynchronous delivery) should include a statement that details how regular and substantive interaction (RSI) between the faculty member and the students registered for the class will occur. The statement should include specific expectations for the different means of interaction, such as for using class discussion boards, announcements that provide class feedback and direction, individual feedback on student projects, optional study sessions, etc. Examples and support for meeting RSI are provided to all faculty by the University.

Students are responsible for obtaining the syllabus or for having access to it electronically and understanding the course policies in the syllabus. Any questions regarding information in the syllabus should be directed to the instructor for clarification.

## Class Attendance

Regular attendance and active participation are expected in all classes. Students are responsible for class work even if there are legitimate reasons for their absence.

Unexcused absences may result in a student being withdrawn from the class or receiving a failing grade. Unreasonable refusal to accommodate an emergency absence or class absence as described below may be appealed under the Academic Dispute Resolution Procedure Other Academic Decisions (see Academic Rights of Students (<http://catalog.uaa.alaska.edu/academicpoliciesprocesses/academicstandardsregulations/academicrightsofstudents/>) for more information).

## Class Absences

Students who receive short-term military orders or obligations are responsible for making advance arrangements with faculty members to enable them to meet course requirements. Students participating in official intercollegiate activities on behalf of UAA, including, but not limited to, athletic competitions, debate and performing arts, are responsible for making advance arrangements with faculty members to enable them to meet course requirements. Faculty are encouraged to make reasonable accommodations for such students. In some cases accommodation may not be possible.

## Military Students Called to Active Duty or Deployment

Students called to active duty or who are involuntarily activated, deployed or relocated during an academic term may be able to make arrangements with their faculty members to complete their courses via e-learning. In those cases where this is not possible or desirable, these students are eligible for the 100 percent refund of tuition and fees and a prorated adjustment on housing and meal plans. Returning military students are not required to reapply for admission and are welcomed back as in-state residents for tuition purposes. Military students who return after their admitted catalog expires should meet with an academic advisor for assistance.