

# E-mail Communications

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UAA uses e-mail to communicate with students on many important matters. The university automatically assigns each student an official University of Alaska (UA) e-mail account at the time of admission to the university for certificate/degree-seeking students and at the time of registration for all other students.

All communication related to registration and enrollment activities will occur either through the preferred e-mail that students submit via UAOnline or through the official UA-assigned e-mail. Students should be careful to keep these accounts clear and review the correspondence received there regularly.

Students are responsible for knowing and, when appropriate, acting on the contents of all university communications sent to their official UA e-mail accounts. To receive university communication at a different e-mail address, students may forward e-mail from their assigned UA accounts to any valid third party e-mail address of their choice that accepts forwarded e-mail. More information may be found on the IT Services website (<https://www.uaa.alaska.edu/about/administrative-services/departments/information-technology-services/>).