The Graduate Certificate in Educational Leadership: Principal is designed for individuals with master’s degrees who are seeking advanced professional preparation to become principals.

This program is designed to meet the educational requirements for professional licensure or certification in the State of Alaska. However, the program might not meet the educational requirements for professional licensure or certification in other states. Please see UAA’s Licensure and Certification website (https://www.uaa.alaska.edu/academics/office-of-academic-affairs/licensure.cshtml/) for more information.

**Admission Requirements**

- Complete the Admission Requirements for Graduate Certificates (http://catalog.uaa.alaska.edu/academicpoliciesprocesses/admissions/graduate/).
- Complete the following admission requirements for the program:
  - Hold a master’s degree from an institutionally accredited institution.
  - Document a minimum of 6 credits in graduate-level educational research methodology.
  - Hold appropriate certification: current teacher or special services provider (Type C) certificate or equivalent.
  - Provide a resume documenting educational experience including at least three years of experience as a certificated elementary teacher, secondary teacher or special services provider (Type C).
  - Submit a writing sample.
  - Submit three letters of recommendation or rating forms from professional references. At least one of the professional references must be from a current educational supervisor who has evaluated the candidate.
  - Contact the School of Education (https://www.uaa.alaska.edu/academics/school-of-education/) for an admissions packet.

**Background Check Requirements**

See School of Education Field Placements. (http://catalog.uaa.alaska.edu/graduateprograms/soe/#fieldplacementtext)

**Graduation Requirements**

- Complete the General University Requirements for Graduate Certificates (http://catalog.uaa.alaska.edu/graduateprograms/gradcertrequirements/).
- Complete the program requirements below:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDL A610</td>
<td>Orientation to Graduate Studies in Leadership</td>
<td>2</td>
</tr>
<tr>
<td>EDL A637</td>
<td>Organizational Theory and Change</td>
<td>3</td>
</tr>
<tr>
<td>EDL A638</td>
<td>Instructional Leadership and Student Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDL A639</td>
<td>Politics, Law and Ethics in Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDL A644</td>
<td>School Resource Allocation and Management</td>
<td>3</td>
</tr>
<tr>
<td>EDL A692A</td>
<td>Principal Seminar I</td>
<td>3</td>
</tr>
<tr>
<td>EDL A692B</td>
<td>Principal Seminar II</td>
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<tr>
<td>EDL A695</td>
<td>Principal Internship</td>
<td>6</td>
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<tr>
<td>Total</td>
<td></td>
<td>26</td>
</tr>
</tbody>
</table>

Complete portfolio documenting attainment of National Educational Leadership Preparation (NELP) standards.

A minimum of 26 credits is required for the certificate.

**State-Approved Verification Form and Alaska Certification**

Following are the requirements for a state-approved verification form for the Alaska Type B Administrative Certificate with a principal endorsement:

- Completed all program courses with a minimum grade of C.
- Received a cumulative GPA of 3.00 in the program coursework.
- Posted Graduate Certificate on the transcript.
- Met all requirements for a current Alaska Teacher Certificate or Type C Special Services Certificate.
- Completed three years of successful certificated contract experience as a teacher or special services provider.
- Earned a master’s degree from an institutionally accredited institution.
- Demonstrated technology skills appropriate to the field.

Requirements for administrative certification within the state of Alaska can be found at the Alaska Department of Education and Early Development (http://www.eed.state.ak.us/).