

# School of Education

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## Admission Requirements

In some cases, applicants may be contacted about scheduling personal interviews with the school after their completed files are received. When all documents are received and reviewed by the school, the applicant will be notified of the school's decision.

Applicant files are reviewed throughout the year. However, applications for admission need to be submitted by specific dates (July 1, November 1, and May 1) to qualify for financial aid.

Applicants must:

1. Complete the Admission Requirements for Graduate Degrees and Certificates (<http://catalog.uaa.alaska.edu/academicpoliciesprocesses/admissions/graduate/>).
2. Have an undergraduate GPA of 3.00 (on a 4.00 point scale).
3. Complete the admission requirements as specified by the appropriate program. In general, programs require submission of a resume documenting professional experience, goal statements, writing samples, and professional references. Some programs may require teacher certification. The college may request interviews as part of the admission process.

Applicants who meet the above criteria are considered for program admission on a competitive basis.

## Academic Requirements

Graduate students must demonstrate continuous progress toward program completion. School of Education candidates must complete at least one approved program course during any 24-month consecutive period to maintain active status in their programs. Candidates not making continuous progress and not on an approved leave of absence (see Leave of Absence in Graduate Degree Policies (<http://catalog.uaa.alaska.edu/graduateprograms/degreerequirements/policies/>)) may be removed from master's degree-seeking status.

## Graduate Studies Plan

An official graduate studies plan (GSP) must be approved before completion of more than 12 credits of coursework.

## Graduation Requirements

Candidates completing a graduate degree or certificate must complete the following requirements:

- Satisfy the General University Requirements for Graduate Degrees (<http://catalog.uaa.alaska.edu/graduateprograms/degreerequirements/>) or the General University Requirements for Graduate Certificates (<https://catalog.uaa.alaska.edu/graduateprograms/gradcertrequirements/>) as appropriate to the program of admission.
- Specific programs may require more than 30 credits. See appropriate program for credit requirements.

- Satisfy the requirement of a comprehensive examination, comprehensive portfolio or other scholarly work as specified by the program.

Graduate courses completed prior to being admitted as a graduate student will not necessarily be applicable toward a specific graduate degree program.

## State-Approved Program Verification

Following are the requirements for a state-approved program verification for those programs approved for certification or endorsement:

1. For endorsements, all requirements for a current teacher certificate must be successfully met.
2. For Principal Type B Administrative Certificates, candidates must have three years of successful certificated contract experience as a teacher or special services provider (Type C). In addition, a minimum of a master's degree is required.
3. For the Principal Type B Certificate, the MED or graduate certificate must be conferred. For language education and special education, the graduate certificate must be conferred.
4. For the special education endorsement, candidates must pass the required Praxis II exam.
5. Demonstration of technology skills appropriate to the field.

Certification is awarded by the State of Alaska Department of Education and Early Development (EED) in Juneau. Graduates must meet all requirements specified by EED at the time of application for the certificate.