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## Reporting Sex and Gender-Based Discrimination

Reports of sex or gender-based discrimination can be submitted to a Title IX coordinator in person, by email, in writing, or by telephone to the contacts below. Anonymous, informal, or unsigned complaints or reports are permitted, but they may not initiate the university's grievance process and significantly limit the Title IX staff's ability to investigate and provide supportive measures.

UAA Title IX Coordinator 3190 Alumni Drive, Suite 352, Anchorage, AK 99508 uaa\_titleix@alaska.edu (907) 786-0818 www.uaa.alaska.edu/about/compliance-and-rights/ (https:// www.uaa.alaska.edu/about/compliance-and-rights/)

If the allegations relate to a respondent who is a member of the Title IX staff, the report may be submitted to the chief human resources officer:

Chief Human Resources Officer ua-chro@alaska.edu (907) 450-8255

A formal complaint is a written document that alleges sexual harassment as defined in P01.04.010 (https://www.alaska.edu/bor/policy-regulations/chapter-01-04-titleix.php) and is signed, physically in writing or electronically through email, by one of the following:

a. the complainant;

b. the parent or guardian of a minor complainant, or where the parent or guardian has an appropriately structured power of attorney, (if a parent or guardian has an appropriately structured power of attorney, the parent or guardian does not become the "complainant" but may file a complaint on behalf of the complainant); or

c. the Title IX coordinator on behalf of the complainant. If a Title IX coordinator signs as a complainant on a party's behalf, the reported "victim" remains the "complainant" and will be treated as the party filing the complaint.

How UAA will respond is outlined in Board of Regents Policy and Regulation Chapter 01.04 (https://www.alaska.edu/bor/policy-regulations/chapter-01-04-titleix.php).