

# Occupational Endorsement Certificate in Medical Office Coding

Medical office coders work in medical office and outpatient settings coding medical records for statistical and reimbursement purposes.

This program prepares students to work as medical coders in outpatient settings. The program is based upon the American Academy of Professional coders (AAPC) recommendations. Upon successful completion of the program, students are prepared to sit for the AAPC's Certified Professional Coder (CPC) examination. Students who successfully pass the AAPC's Certified Professional Coder (CPC) examination (<https://www.aapc.com/certification/cpc/#tab-4>) will be granted initial apprenticeship status.

## Admission Requirements

- Complete the Admission Requirements for Occupational Endorsement Certificates (<http://catalog.uaa.alaska.edu/academicpoliciesprocesses/admissions/undergraduate/>).

## Graduation Requirements

- Complete the General University Requirements for Occupational Endorsement Certificates (<http://catalog.uaa.alaska.edu/undergraduateprograms/oecrequirements/>).
- Complete following major requirements with a minimum grade of C:

Code	Title	Credits
<b>Core Courses</b>		
MA A101	Medical Terminology	3
MA A104	Essentials of Human Disease	3
MA A220	Medical Office Coding	3
MA A320	Medical Office Advanced Coding	2
<b>Support Courses <sup>1</sup></b>		
Complete a minimum of 6 credits from the following:		6
BIOL A100	Human Biology	
BIOL A111 & A111L	Human Anatomy and Physiology I and Human Anatomy and Physiology I Lab	
BIOL A112 & A112L	Human Anatomy and Physiology II and Human Anatomy and Physiology II Lab	
MA A235	Medical Insurance, Billing and Healthcare Documentation	
<b>Total</b>		<b>17</b>

<sup>1</sup> Support courses must be approved by the department advisor.

A minimum of 17 credits is required for the degree.

## Program Student Learning Outcomes

After successful completion of this program the students will be able to demonstrate the following:

- Proficiency in the performance of Current Procedural Terminology (CPT) coding.
- Proficiency in the performance of Healthcare Common Procedure Coding System (HCPCS) coding.
- Proficiency in the performance of International Classification of Diseases, Clinical Modification diagnostic coding.