Occupational Endorsement Certificate in Medical Office Coding

Medical office coders work in medical office and outpatient settings coding medical records for statistical and reimbursement purposes.

This program prepares students to work as medical coders in outpatient settings. The program is based upon the American Academy of Professional coders (AAPC) recommendations. Upon successful completion of the program, students are prepared to sit for the AAPC’s Certified Professional Coder (CPC) examination.

Admission Requirements

Satisfy the Application and Admission Requirements for Occupational Endorsement Certificate Programs (http://catalog.uaa.alaska.edu/academicpoliciesprocesses/admissions/undergraduate).

Graduation Requirements

• Satisfy the General University Requirements for Occupational Endorsement Certificates (http://catalog.uaa.alaska.edu/undergraduateprograms/oecrequirements).
• Complete the Program Requirements below.
• Complete the core courses with a grade of C or higher. Support courses must be approved by the department advisor and completed with a grade of C or higher.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Core Courses</td>
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<tr>
<td>MA A101</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>MA A104</td>
<td>Essentials of Human Disease</td>
<td>3</td>
</tr>
<tr>
<td>MA A220</td>
<td>Coding for the Medical Office</td>
<td>3</td>
</tr>
<tr>
<td>MA A320</td>
<td>Advanced Case Studies in Medical Coding</td>
<td>2</td>
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Support Courses

Complete a minimum of 6 credits from the following: 6

- BIOL A100 Human Biology
- BIOL A111 Human Anatomy and Physiology I
- BIOL A112 Human Anatomy and Physiology II
- MA A235 Medical Insurance, Billing and Healthcare Documentation

Total Credits 17

A total of 17 credits is required for this occupational endorsement certificate.

Program Student Learning Outcomes

After successful completion of this program the students will be able to demonstrate the following:

• Proficiency in the performance of Healthcare Common Procedure Coding System (HCPCS) coding.
• Proficiency in the performance of International Classification of Diseases, Clinical Modification diagnostic coding.